

# Job Readiness and Employment Services

Age Requirements

18 and over

Family

No

Intake Contact Email

caa@wjccactionagency.org

Intake Process

Call the office

Provider Refer

Yes

Self Refer

Yes

Advancing Community Excellence (ACE)

<https://www.wjcc-caa.org/>

<https://www.facebook.com/WJCCActionAgency/>

[https://twitter.com/WJCC\\_CAA](https://twitter.com/WJCC_CAA)

Main

(757) 229-9332

7489 Richmond Road, #515

23127 VA

United States

Monday: 8:00 am-12:30 pm

Tuesday: 8:00 am-4:30 pm

Wednesday: 8:00 am-4:30 pm

Thursday: 8:00 am-4:30 pm

Friday: 8:00 am-4:30 pm

Saturday: Closed

Sunday: Closed

Languages Spoken

English

Advancing Community Excellence (ACE) Job Readiness Training includes a range of services designed to prepare participants for job searching and employment. Services may include basic computer training, education, and resume preparation. The program also helps clients prepare for work by providing workshops in workplace behavior and dress and interviewing skills. Participants are adults and youth who are unemployed or underemployed and who need assistance in developing the skills needed to find and maintain employment that pays living wages.

Program highlights include intensive case management, assessment and employability planning, supportive services, job readiness activities and training, job search, educational activities, work experience through volunteer on the job training, job development and placement and outreach and intervention processes designed to increase program participation.

Service Area(s)

James City County

,

Poquoson City

,

Winchester City

,

York County

Email

[prepacademy@wjccactionagency.org](mailto:prepacademy@wjccactionagency.org)